Christina Divall, Clerk

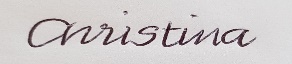
Tel: 07733 228748

[clerk@hever.org](mailto:clerk@hever.org)

**AGENDA**

**To: The Members of Hever Parish Council.** I hereby summon you to attend the meeting of Hever Parish Council to be held at Hever Village Hall on 7th July 2021 commencing at 7.30 pm for the transaction of business as set out below.

Planning meeting to consider the 2 applications as per agenda below will be at 7.00pm

**Signed;  Clerk Date 02/07/21 \*are attachments**

If a Councillor has declared an interest in an item on the agenda, they will be placed in the waiting room for the duration of the agenda item. Once the item has been concluded, they will be re-admitted.

There will be no Public Forum at this meeting. The Council have noted the comments and evidence received over the last 6 months during the public consultation of the Affordable Housing Proposal. The public are however, welcome to attend, but due to the Covid restrictions there will be a limit of 30 attendees (including Councillors).

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public’s exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.

The Chairman may, if necessary, suspend or ultimately close the meeting if disruptive behaviour is not modified and obstructs the proceedings of a meeting.

The meeting will not be recorded and please do not do so as permission is not given.

For your information, in law, the public have a right to attend meetings but they have no right to speak.  Schedule 12, LGA 1972

***To assist in the speedy and efficient dispatch of business, please contact the Clerk in advance of the meeting if further factual information is required on an item on the Agenda.***

1. To receive apologies and declarations of interest in respect of business specified on the agenda (Chair).
2. \*To approve the accuracy of draft Minutes of the previous meetings (6th and 29th May 2021) (Chair)

**Items for discussion / decision;**

1. Update from Matthew Dickins, Sevenoaks District Council Member.
2. To note the appointment of Christina Divall to the Responsible Financial Officer and Clerk’s position. Do the Council resolve to change the banking process and signatories and amend online access to enable Christina to do the financial functions of her responsibilities?
3. \*Affordable Housing proposal on Bull Lane. Following the 6-month public consultation, HPC Councillors will be voting to decide whether to support the progression of this proposal.   
   **DRAFT RESOLUTION**:   
   Hever PC has decided that the support for an affordable housing scheme on Bull Lane, Four Elms, is not sufficient and therefore the scheme will not proceed.   
   The basis for this conclusion:  
   In 2018 we were asked by SDC to undertake a housing needs survey in our parish. This was conducted by ACRK who concluded there was a need for affordable housing. The PC started a consultation which stated that the scheme would only proceed if there was sufficient community support for the only suitable site - Bull Lane.   
   The consultation closed on 30 June and whilst there is considerable support, and 14 people have expressed an interest in living on the site, it is clear that there is also strong opposition. This means that the community is extremely divided and therefore in our view the level of support is not enough to justify moving ahead with this scheme.  
   We remain convinced, however, that our community should offer a broad spread of housing opportunities for local people and at present building on the green belt is the only way to ensure that affordable homes are ring-fenced for local people.    
   We will therefore keep this matter under regular review and expect to be asked to repeat the housing needs survey as one is due every five years. If we do so we will endeavour to work more closely with the community to avoid the damaging conflict which many have found very distressing.
4. \*Financial update. Receipts and payments since last update & accounts and statement reconciliation (Clerk).
5. Four Elms Pond – The owner is considering selling and is offering HPC to purchase it for £30,000. Does the Council wish to enter into negotiations? Background - HPC has a long lease with landowner, which cannot be altered without prior agreement of both parties.
6. \*Planning; applications responded to and outcomes - attached to agenda.
7. Urgent issues at the discretion of the Chairman for noting or inclusion on future agenda.
8. GDPR – to update any developments or actions required.
9. To determine matters arising from the previous minutes for updating / noting (Chair)
10. Consultations / Other Correspondence. Clerk.

**Items for updating on / for information;**

2021 HPC meetings 7pm Planning 7.30pm Full Council meetings

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| --- | --- | --- | --- |
| MONTH | DATE | DAY | HALL |
| SEPTEMBER | 7 | TUESDAY | Mark Beech |
| NOVEMBER | 9 | TUESDAY |  |

**HEVER PARISH COUNCIL PLANNING COMMITTEE** - AGENDA 7TH July 2021, 7pm

*Please note*, Sevenoaks District Council (www.sevenoaks.gov.uk) is the planning authority. HPC is a consultee on some applications. Any member of the public can comment directly to SDC on a planning application. See; <http://hever.org/what-powers-does-hever-parish-council-have-in-planning-applications>

HPC Councillors have the responsibility as individual committee members to have studied application documents prior to the meeting to enable input and worthwhile discussion to form a consensus. Minutes will be recorded as decisions / comments submitted to SDC.

If a Councillor has declared an interest in an item on the agenda, they will be placed in the waiting room for the duration ofthe agenda item. Once the item has been concluded, they will be re-admitted.

Hever Parish Council choose to have a public forum (at the beginning of every Agenda) as the parish council hugely valueresidents’ views and opinions.

Members of the public will be given the opportunity to speak during public participation(maximum 15 minutes), but will not be permitted, unless invited to do so by the Chairman, to speak at other times. A personwho speaks at a meeting shall direct his comments to the Chairman of the meeting. Only one person is permitted to speak ata time. If more than one person wants to speak, the Chairman of the meeting shall direct the order of speaking.

Raising a question will not *guarantee* a response at the meeting nor start a debate on the question. The Chairman of themeeting may direct that a written or oral response be given or that the issue raised be considered properly and after time toresearch the topic, at the next meeting.

Anyone wanting to speak should raise his or her hand.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public’s exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.

The Chairman may, if necessary, suspend or ultimately close the meeting if disruptive behaviour is not modified and obstructs the proceedings of a meeting. The meeting will not be recorded and please do not do so as permission not given.

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| 21/01890/FUL | Farm Shop Falconhurst Cowden Pound Road Mark Beech Kent TN8 5NR | **Development:** Small farm shop extension in place of an existing temporary marquee on existing hard standing.  Deadline 12th Jul 2021. |
| 21/01861/HOUSE | The Thatched Cottage Hever Road Hever KENT TN8 7NH | Alterations to existing garage, new staircase and dormer to the southern elevation.  Deadline 8th July 2021 |