

## Agenda

Members of Hever Parish Council are hereby summoned and members of the Public are invited to attend the **Annual Meeting** of the Parish Council that will be held in **Four Elms Village Hall on Tuesday 5<sup>th</sup> July 2022** commencing at **7.30 pm** for the transaction of business as set out below. The **Planning Meeting will commence at 7.00 pm.**

**Signed: Rachael, Clerk & RFO    Date 29<sup>th</sup> June 2022                      \*are attachments**

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion. For your information, in law, the public have a right to attend meetings but they have no right to speak. Schedule 12, LGA 1972.

***Please contact the Clerk in advance of the meeting if further factual information is required on an item on the Agenda.***

There will be 15 minutes at the beginning of the meeting to hear questions or comments of the public present to draw the attention of the Parish Council to any pre-advised matter, at the discretion of the Chairman.

- 1) To receive apologies for absence and resolve to approve reasons given.
- 2) To receive declarations of interests - Members are reminded to declare any interest on any item on this agenda at this point, or at any point during the meeting, in accordance with Hever Parish Council's Code of Conduct.
- 3) Minutes of last meeting - to approve and sign minutes of the meeting held on the 10<sup>th</sup> May 2022.
- 4) \*Planning: Applications please see Planning Meeting Agenda.
- 5) Finance
  - a) Bank reconciliation prepared by the RFO, for approval by all and signed by member of FEC (SL)
  - b) To resolve to approve for payment items of expenditure to include ratification of items made between meetings. (ALL)
- 6) Committee Reports
  - a) Pond
  - b) Gatwick

- 7) \*Grant Applications – To consider Markbeech Village Hall Grant Application
- 8) Tribute Bench – To consider requests made and possible locations for a bench in Four Elms.
- 9) Footpath around Hever Field – to consider request from Hever School PTA to improve footpath around the field.
- 10) To resolve to approve Meeting Dates for 2023
- 11) To discuss the review date for the Local Housing Needs Survey.
- 12) To receive report from Clerk outlining any actions taken since the previous meeting and any other updates.
  - a) Insurance Policy renewed – Zurich
  - b) Public disclosure re AGAR
  - c) HMRC – Employers Allowance 21-22 due £1554.23
  - d) Climate Energy Action Course– Energy Service Company – free availability for community survey and potential green energy options.
  - e) Pet crematorium in Parish
  - f) Annual Safety Inspections of the Four Elms playground and Hever Trim Trail have been arranged.
- 13) Items for information only and correspondence
  - a) Bulk refuse freighter – 23<sup>rd</sup> July 2022
  - b) Parish Field – grass cuts HCS are still doing these Allan Agate is the contact.
  - c) Family Fun Day – Monday 8<sup>th</sup> August – Four Elms Field 10.00 am to 2.00 pm
- 14) Items for noting or inclusion on future agenda at the discretion of the Chairman.

Date of next meeting Tuesday 13<sup>th</sup> September 2022 – Hever Village Hall 7.00 pm  
 Planning, 7.30 pm Full Council Meeting

2022 HPC meetings

7pm Planning

7.30pm Full Council meetings

**Meeting dates/times can be subject to change, please always check Hever.org website for next meeting date/Agenda.**

- Tuesday 13/9/22 - Hever Village Hall
- Thursday 10/11/22 – Markbeech Village Hall

## HEVER PARISH COUNCIL PLANNING COMMITTEE – AGENDA

5<sup>th</sup> July 2022, Four Elms Village Hall, 7pm

*Please note:* Sevenoaks District Council ([www.sevenoaks.gov.uk](http://www.sevenoaks.gov.uk)) is the planning authority. HPC is a consultee on some applications. Any member of the public can comment directly to SDC on a planning application.

See: <http://hever.org/what-powers-does-hever-parish-council-have-in-planning-applications>

HPC Councillors have the responsibility as individual committee members to have studied application documents prior to the meeting to enable input and worthwhile discussion to form a consensus.

Minutes will be recorded as decisions / comments submitted to SDC.

If a Councillor has declared an interest in an item on the agenda, they will be asked to leave the room for the duration of the agenda item and then invited back in again.

Hever Parish Council choose to have a public forum (at the beginning of every Agenda) as the parish council hugely value residents' views and opinions.

**CURRENT PLANNING** – To consider the applications and to resolve to agree recommendations.

A list of recent applications (received since the previous meeting) is provided separately. Any planning notifications received between Agenda issue and meeting day may be considered.

**PLANNING NOTIFICATIONS** To note the decisions from SDC or the Planning Inspectorate. A list of notifications (received since the previous meeting) is provided separately on request or can be found on SDC website.

To be discussed and view agreed at the meeting:

SDC Ref.	Address	Summary of application
22/01296/FUL	Land Adjoining 1 Keepers Cottages Pigdown Lane Hever Edenbridge Kent TN8 7LU	Development: Conversion of stables to create new 2-bedroom dwelling with associated parking, private space and landscaping. No objection to original application
PROW/SR527/1607	Proposed diversion of public footpath SR527 at Hever and Chiddingstone TN8 7NG	to divert part of public footpath SR527 at Hever and Chiddingstone due to removal of unsafe bridge
22/01531/HOUSE)	The Hollies How Green Lane Hever Edenbridge Kent TN8 7NN	Erection of single storey side/rear extension
22/01581/FUL)	Hever Village Hall Hever Road Hever Kent TN8 7NH	Demolish the existing village hall and replace it with a new structure.
22/01670/FUL	Land West Of High Stables Roodlands Lane Four Elms Kent	Development: Proposed extension of existing riding ménage, erection of proposed stables, angle of existing access from Roodlands Lane to be widened, existing hay barn to be relocated and proposed associated muck heap and parking for horse lorry