

Draft Minutes

Attendees: Angela Haydon (AH) Chair, Stephen Lark (SL), Nick Roberts (NR), Phil Lindsay (PL), Angie Connolly (AC), Duncan Leslie (DL)

Also in Attendance: Rachael Turner (Clerk and RFO) and 4 members of the public (MOP).

The meeting was held in Markbeech Village Hall on Thursday 10th November and commenced at 7.30 pm. During the Public Forum, the Chair read out a report from County Councillor McArthur: **School buses** – there was further debate but no change to the cuts. Discussions are continuing as to whether improvements can be made but there are shortages of both drivers and buses, plus huge increases in costs which have caused companies to cut their services back. **Homes for Ukraine** - increase in allowances for those who are hosting Ukrainian families plus there is a shortage of affordable housing. **Asylum seekers** – huge pressure on Kent and no consultation by the Home Office. Decisions are being taken that are putting people at risk. A separate report is available from Cllr McArthur. There are also high volumes of unaccompanied asylum-seeking children in the county. **KCC Budget** – there will be further difficult budget cuts made. **Warm Spaces** – a directory is available on SDC website. **Footpath improvement** some funding is available and details have been sent to the Clerk.

Agenda

- 1) To receive apologies for absence and resolve to approve reasons given. Apologies received and approved from Rick Brookes-Smith Joanna Wade and Margot McArthur. No apologies received from Edward de Ryckman de Betz.
- 2) To receive declarations of interests in relation to Agenda items – No declarations received.
- 3) Minutes of last meeting - to approve and sign minutes of the meeting held on the 27th September 2022. Duly approved and signed.
- 4) *Planning: The planning meeting was held at 7.00 pm. Resolved to approve the comments for Hever Parish Council. Duly Approved.
- 5) Finance
 - a) Bank reconciliation prepared by the RFO, for approval by all and signed by member of FEC (SL). Duly approved and signed.
 - b) To resolve to approve for payment items of expenditure to include ratification of items made between meetings. (ALL). Duly approved.
 - c) To receive and approve the mid-year budget and forecast, as reviewed by FEC. Forecast for 22-23 looks to be within budget. Assuming there is no unexpected expenditure for the rest of the year, there will be 15k contingency to carry forward to the next year. Duly approved.
 - d) To receive and approve pay review and revised conditions for Clerk & RFO as proposed by FEC. Unanimously approved.

- e) To consider 23-24 Budget and Precept amounts recommended by FEC. Proposal to not increase and keep the Precept at £50,000. Draft budget circulated to Councillors for full consideration, discussion and approval at January meeting.
- f) CIL - spend report for 21-22. Receipts for 21-22 year total £2849.18 plus a spend of £252.76 from 2020-2021. Further CIL payments have been received for 2022-2023 of £4867.14 giving a total of £7716.32 to spend on CIL projects. CIL spend Report duly approved. Clerk to notify SDC and display report on website.

SDC have clarified that CIL monies could be spent on Markbeech Village Hall improvements and also on Hever Village Hall rebuild.

- g) CIL – Propose to give £2,500 to Hever Village Hall for rebuild. Unanimously approved.

6) Committee Reports

- a) Pond - the recent car accident has caused damage to the pond fencing, a bench and the millennium signpost. CCTV footage has been shared with the Police. The insurer has been notified and quotes are being obtained. NR had arranged for the debris to be removed and stored for repair. Thanks to Jason, the Pond Contractor, for his work on this too. It was raised if there was anything else that could be done to improve safety at the crossroads? There is to be a pond working party to tidy up the pond and surrounding bank on Sunday 20th November. Risk Assessment will be carried out and necessary forms signed. Clerk to sort out hi- viz vests. Signs showing rules of the pond are now up on display.
 - b) Gatwick – DL suggested Gatwick should be asked what they are doing to protect the area, being a AONB. DL to draft email to Tom Tugendhat. Clerk is to circulate minutes to Councillors from recent Gatwick meeting.
- 7) *Grant Applications – Propose to approve donation to Hever Village Hall of £2,500 in grant monies, as budgeted for 22-23 year, towards the HVH rebuild. Duly Approved.
 - 8) Internal Auditor – Resolve to approve continued appointment of Mulberry and Co. Duly Approved. Clerk to clarify audit costs for 23-24.
 - 9) Co-Opted Councillor Vacancy – Consider Councillor applications and meet candidates. Two candidates were present at the meeting and both introduced themselves to the Councillors. The successful candidate will be Co-Opted as Councillor at the January meeting.
 - 10) Tribute Bench – Potential site. Clerk to chase up Highways for clarity on ownership of the verge as it is still unclear.
 - 11) Bulk Refuse Freighter – resolve to approve continuation of service 3 times a year at a cost of £1000 per annum. Duly approved.
 - 12) Warm Spaces Project – explore offering in community. There is currently no Warm Space offering in the Parish. Some amenities are looking in to this as an option. In the meantime, Bridges at Edenbridge are offering a warm space for locals to go. Details can be found on SDC website. Clerk to publicise.
 - 13) To receive report from Clerk outlining any actions taken since the previous meeting and any other updates.
 - a) Climate Energy Action Update. It is understood Hever Village Hall is looking at the next step which is a feasibility study.

- b) Annual Safety Inspections of the Four Elms playground and Hever Trim Trail. These have been completed and there are some areas for repair. Clerk to arrange.

 - c) Footpath around Hever Field – informed school replacing the path is not an option at the moment. A quote has been requested from HCS so an idea of cost is gained and also for cutting the hedge.
 - d) Public Footpaths – Any issues – blockages, incorrect signage, maintenance etc can be reported via Kent County Council website. Clerk to circulate details.
- 14) Items for information only and correspondence
Footpaths –County Cllr. McArthur informed the Clerk there is some funding available for repairs, however priority may be given if the project is partially funded, or a contractor is sourced to do the work. There is a project soon looking to replace styles with gates. However, consultation with land owners needed will be needed. Given resource issues is this something the Clerk could assist with? Clerk to investigate.
- 15) Items for noting or inclusion on future agenda at the discretion of the Chairman.
- a) Sevenoaks Local Plan 2040 consultation starts 16th November for 8 weeks only. Need to formulate a response from HPC. On the plan development has been highlighted in Four Elms road, Edenbridge end. Clerk to circulate details on social media and website.
 - b) Litter Picks – dates to be agreed at the January meeting.

8.50 pm - Meeting closed

Date of next meeting Thursday 12th January 2023 – Markbeech Village Hall 7.00 pm Planning, 7.30 pm Full Council Meeting

Meeting dates/times can be subject to change, please always check Hever.org website for next meeting date/Agenda.

HEVER PARISH COUNCIL PLANNING COMMITTEE – 10th November 2022, Markbeech Village Hall, 7pm

Present: Nick Roberts (Planning Chair), Angela Haydon, Phil Lindsay and Duncan Leslie.

Please note: Sevenoaks District Council (www.sevenoaks.gov.uk) is the planning authority. HPC is a consultee on some applications. Any member of the public can comment directly to SDC on a planning application. See: <http://hever.org/what-powers-does-hever-parish-council-have-in-planning-applications>. HPC Councillors have the responsibility as individual committee members to have studied application documents prior to the meeting to enable input and worthwhile discussion to form a consensus. Minutes will be recorded as decisions / comments submitted to SDC.

If a Councillor has declared an interest in an item on the agenda, they will be asked to leave the room for the duration of the agenda item and then invited back in again.

CURRENT PLANNING – To consider the applications and to resolve to agree recommendations.

PLANNING NOTIFICATIONS To note the decisions from SDC or the Planning Inspectorate. A list of notifications (received since the previous meeting) is provided separately on request or can be found on SDC website.

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Planning Applications Discussed and View Agreed at Meeting:

SDC Ref.	Address	Summary of application
22/02730/LDCEX	Wincots How Green Lane Hever Edenbridge Kent TN8 7NN	New vehicular access to serve dwelling at Wincots including provision of post and rail fence, gates, piers and associated permeable hardstanding
Lawful Development Certificate – no comment so to note only		
22/01896/FUL	Wilderness Farm Wilderness Lane Hever Edenbridge Kent TN8 7LP	Demolition of existing timber barn and erection of a 3-bedroom dwelling with associated parking and landscaping. The applicant has submitted revised elevations and plans following the Conservation comments received on the initial scheme
View agreed: No objection		
22/02877/FUL	The Greyhound Inn Uckfield Lane Hever Edenbridge Kent TN8 7LJ	Change of use of the public house premises to a dwelling along with alterations to fenestration and erection of a porch
View agreed: No objection		
22/02335/HOUSE Amendment	The Dyehurst Stud Dyehurst Lane Hever Edenbridge Kent TN8 7LB	Erection of porch; erection of raised platform to the rear; installation of 2 windows to rear. Summary of the main changes: The description has been altered to reflect the proposed addition of two windows and raised platform to the rear which is already in situ. Updated existing plans have also been provided
View agreed: No objection, however, concern has been noted about continued development of the site.		
22/02033/HOUSE Amendment - for information only	Moorcocks How Green Lane Hever Edenbridge Kent TN8 7PT	Proposed demolition of existing modern single storey extensions and replacement with two storey extension and dormer. Creation of roof over proposed new side door. Alterations to fenestations. Minor internal alterations. Provision of replacement pool house. Demolition of existing outbuildings. Associated landscape works. Details of Amendment: Amendment to porch

Amendment so for information only – no view given.		
22/02918/LBCALT	Polebrook Hever Road Hever Edenbridge Kent TN8 7NJ	Proposed refurbishment and alteration to fenestration of outbuilding adjacent to oast and proposed new freestanding Gardeners store.
View agreed: No objection		

To note Appeal(s) made:		
21/00355/OPDEV	Seven Acre Farm, Hever Road, Edenbridge	Response by HPC: Hever Parish Council continue to object to these applications and support the issue of the Environmental Notice. 29/9/22

To note Planning Applications received and views submitted since last meeting:

22/02306/MMA	How Green South How Green Lane Hever Edenbridge Kent TN8 7NN	Amendment to 20/02255/HOUSE
HPC Comment: No Objection		
22/02034/LBCALT & 22/02033/HOUSE	Moorcocks How Green Lane Hever Edenbridge Kent TN8 7PT	Amended porch design, following conservation comments. Porch amended. as follows:
HPC Comment: No Objection		
22/02335/HOUSE	The Dyehurst Stud Dyehurst Lane Hever Edenbridge Kent TN8 7LB	Erection of porch
HPC Comment: No Objection		
22/02414/HOUSE	Fir Tree Cottage 4 Park Place Pigdown Lane Hever Edenbridge Kent	Erection of rear wall to enclose the veranda
HPC Comment: No Objection		
21/03201/OUT	Land West Of Hever Road Hever KENT	SDC Appeal Ref: 22/00042/RFPLN Outline application for provision of two new equine isolation units with all matters reserved.
HPC Comment: Object		

22/02412/FUL	Roughitts Uckfield Lane Hever Edenbridge Kent TN8 7LR	Demolition of existing dwelling and outbuildings and erection of replacement dwelling, pool and landscaping
HPC Comment: Not supported		

Other Planning/Consultations to Note:

<p>Kent Minerals and Waste Local Plan 2013-30 (the Plan) Review Regulation 18 Public Consultation AND</p> <p>Update to the Kent Mineral Sites Plan 2020 Call for Sites – Hard Rock</p>	<p>The consultation period runs from Monday 24th October 2022 until midnight on Monday 4th December 2022</p>
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