



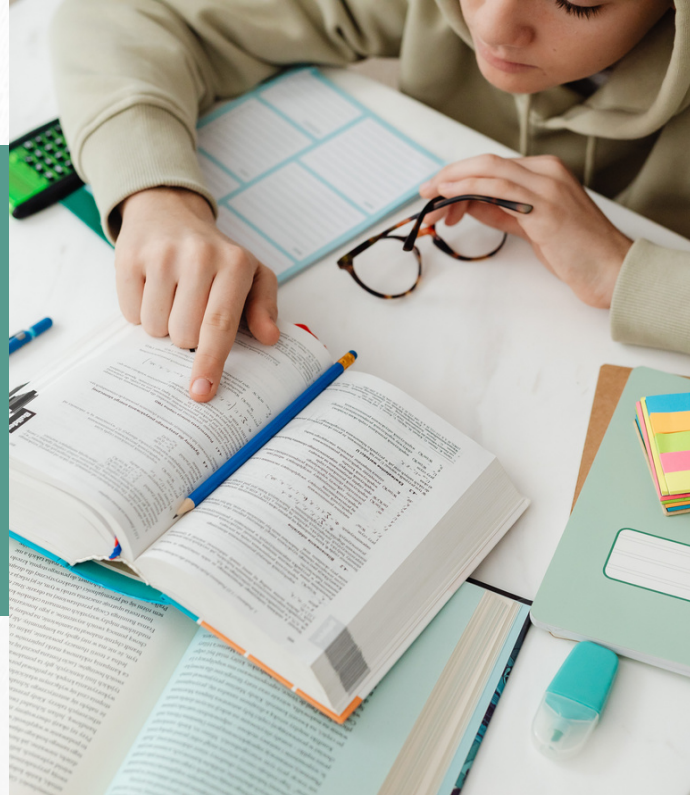
KENT ASSOCIATION OF LOCAL COUNCILS

OBJECTIVES

Local councils operate in a dynamic environment, and training programs help them stay abreast of emerging trends, new legislation, and evolving community needs. By continuously improving their knowledge and skills, council members and staff can better respond to the changing demands of their roles and serve their communities effectively.

Training programs organised by KALC provide opportunities for council members and staff from different local councils to come together, share experiences, and build networks. This fosters collaboration and the exchange of ideas, enabling local councils to learn from each other and implement innovative practices in their respective areas.

Please let us know if there is a topic that is not covered in this brochure that you would like to see.



1. Keep up with evolving needs

Stay abreast of emerging trends, new legislation and evolving community needs.

2. Effective governance and community service

The training offered by the Kent Association of Local Councils serves to empower local council members and staff with the knowledge, skills, and support necessary for effective governance and community service.

3. Capacity Building

Local councils often have elected members and staff with varying levels of expertise and experience. Training programs can help build their capacity and equip them with the knowledge and skills necessary to carry out their roles effectively.



Serving Parish & Town
Councils in Kent

Serving Parish & Town Councils in Kent

JULY 2023

- 6 July VAT for VAT registered councils (online) 10-11:30 am
- 11 July Procurement (online) 10:00-11:30am
- 13 July Finance for Councillors (online) 10:00-11:30 am
- 13 July Dynamic Councillor (online) 6:30-9:30pm
- 17 July Health and Wellbeing Conference 2023 (online) from 10am
- 18 July VAT for unregistered councils (VAT126) (online) 10-11:30am
- 20 July Introduction to Planning (venue event at Hythe) 2-5pm
- 22 July Dynamic Councillor (venue event at Stone) 6:30-9:30pm
- 25 July Introduction to Planning (online) 6:30-9:30pm
- 26 July Communicating with your Community Part 1: Creating a Communications Strategy (online) 6:00-8:00pm
- 27 July Dynamic Councillor (online) 6:30-9:30pm
- 31 July How councils can more efficiently engage with young people (online) 2:00-4:00pm

AUGUST 2023

- 9 August Equality, diversity and inclusion for councils (online) 10:00am-12:00pm
- 22 August Communicating with your Community Part 2: Implementing Effective Community Engagement and Building Sustainable Conversations (online) 6:00 to 8:00pm
- 24 August Dynamic Councillor (online) 6:30-9:30pm
- 31 August Introduction to Planning (online) 6:30-9:30pm

SEPTEMBER 2023

- 6 September Managing Difficult People and Conversations (online) 10:00am-12:00pm
- 7 September Dynamic Councillor (online) 6:30-9:30pm
- 9 September Dynamic Councillor (venue event at Hythe) 10am-1pm
- 13 September Introduction to Planning (online) 2pm-5pm
- 19 September Councillors: Chairing meetings effectively (online) 6:00-8:00pm
- 21 September Dynamic Councillor (online) 6:30-9:30pm
- 27th September Clerks Conference - Ditton CC - 9.30am - 4.30 pm

OCTOBER 2023

- 4th October Finance Conference - Ditton CC - 9.30 am - 4.30 pm
- 4 October Councillors: Data Protection Training (online) 6:00-8:00pm
- 5 October Dynamic Councillor (online) 6:30-9:30pm
- 10 October Data Protection and GDPR for Clerks and Officers Part 1: Foundations and Theory (online) 2:00-4:00pm
- 19 October Dynamic Councillor (online) 6:30-9:30pm

NOVEMBER 2023

- 1 November Data Protection and GDPR for Clerks and Officers Part 2: Accountability and Lawfulness (online) 10am-12pm
- 2 November Dynamic Councillor (online) 6:30-9:30pm
- 9 November Crisis Communications for Local Councils (online) 2:00-4:00pm

DECEMBER 2023

- 5 December Data Protection and GDPR for Clerks and Officers Part 3: Rights and Information Security (online) 10am-12pm
- 7 December Burial Law and Management (venue TBA) 10am-1pm
- 13 December Communicating with your Community Part 1: Creating a Communications Strategy (online) 10am-12pm

JANUARY 2024

- **16 January Communicating with your Community Part 2: Implementing Effective Community Engagement and Building Sustainable Conversations (online) 2:00–4:00pm**
- **18 January Allotments Law and Management for Local Councils (venue TBA) 10am–1pm**
- **31 January Councillors: Chairing Meetings Effectively (online) 6:00–8:00pm**

FEBRUARY 2023

- **13 February Creating accessible council documents and content across different media (online) 10:00am–12:00pm**
- **21 February Crisis communications for Local Councils (online) 6:00–8:00pm**

MARCH 2023

- **5 March Data Protection and GDPR for Clerks and Officers Part 1: Foundations and Theory (online) 10am–12pm**
- **14 March Councillors: Data Protection Training (online) 6:00–8:00pm**