

Agenda

Members of Hever Parish Council are hereby summoned and members of the Public are invited to attend the Meeting of the Parish Council that will be held in **Hever Village Hall on Thursday 14th September 2023** commencing at **7.30 pm** for the transaction of business as set out below. The **Planning Meeting will commence at 7.00 pm.**

Signed: Rachael Turner, Clerk & RFO

Date: 7th September 2023

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

There will be up to 15 minutes at point 2 of the Agenda to hear questions or comments of the public present to draw the attention of the Parish Council to any matter. Thereafter comments may be made, or questions raised, at the discretion of the Chair.

Please contact the Clerk in advance of the meeting if further factual information is required on an item on the Agenda. Items marked *are attachments

- 1) To receive apologies for absence and resolve to approve reasons given.
- 2) Public Forum.
- 3) To receive declarations of interests - Members are reminded to declare any interest on any item on this agenda at this point, or at any point during the meeting, in accordance with Hever Parish Council's Code of Conduct.
- 4) To approve and sign minutes of the meeting held on the 11th July 2023.
- 5) *Planning: Please see Planning Meeting Agenda.
- 6) Finance
 - a) *Bank reconciliation prepared by the RFO, for approval by all and signed by member of FEC (SL).
 - b) *To resolve to approve for payment items of expenditure to include ratification of items made between meetings. (ALL)
 - c) To note the FEC will meet in October for budget planning and the Clerk's annual appraisal.

- 7) To receive update reports on:
 - a) Pond
 - i. Feedback from community
 - ii. Ongoing maintenance
 - b) Gatwick – Northern Runway Consultation
 - c) Footpaths
 - i. Footpath survey update (EDR)
 - ii. Gates
- 8) Grant Applications – none received to consider.
- 9) * Affordable Housing Survey
- 10) Capital funding grant
- 11) Roads
 - a) Highways Improvement Plan
 - b) Traffic Speed Surveys
- 12) To consider any applicants for the Councillor vacancy, Four Elms Ward, and to Co-Opt.
- 13) *Defibrillator – Hever. To consider available options.
- 14) Proposed meeting dates for 2024
- 15) Training
 - a) Code of Conduct training 21/9/23 – Councillors & Clerk
 - b) CILCA Qualification - Clerk
- 16) Parish in Bloom
- 17) To receive report from Clerk outlining any actions taken since the previous meeting and any other updates.
 - a) Caretaking duties
 - b) Family Fun Day
 - c) Four Elms School and Four Elms Playing Field
 - d) Tribute Bench
 - e) Four Elms Field Charity closure
 - f) Annual Safety Inspection – Four Elms Playground and Hever gym trail
 - g) Motion Picture Licence
- 18) Items for information only and correspondence
 - a) Bulk Refuse Freighter – Saturday 30th September 2023
 - b) Annual Governance and Accountability Return (AGAR) for 22/23 – Completion of audit.
 - c) Edenbridge Post Office – proposed closure
- 19) Items for noting or inclusion on future agenda at the discretion of the Chairman.

Date of next meeting – Full Council Meeting Thursday 9th November 2023 – Markbeech Village Hall 7.30 pm. Planning Meeting at 7.00 pm.

Meeting dates/times can be subject to change, please always check Hever.org website for next meeting date/Agenda.

HEVER PARISH COUNCIL PLANNING COMMITTEE – AGENDA

14th September 2023, Hever Village Hall, 7pm

Please note: Sevenoaks District Council (www.sevenoaks.gov.uk) is the planning authority. HPC is a consultee on some applications. Any member of the public can comment directly to SDC on a planning application.

See: <http://hever.org/what-powers-does-hever-parish-council-have-in-planning-applications>

HPC Councillors have the responsibility as individual committee members to have studied application documents prior to the meeting to enable input and worthwhile discussion to form a consensus.

Minutes will be recorded as decisions / comments submitted to SDC.

If a Councillor has declared an interest in an item on the agenda, they will be asked to leave the room for the duration of the agenda item and then invited back in again.

Hever Parish Council choose to have a public forum (at the beginning of every Agenda) as the parish council hugely value residents' views and opinions.

CURRENT PLANNING – To consider the applications and to resolve to agree recommendations.

A list of recent applications (received since the previous meeting) is provided separately. Any planning notifications received between Agenda issue and meeting day may be considered.

PLANNING NOTIFICATIONS To note the decisions from SDC or the Planning Inspectorate. A list of notifications (received since the previous meeting) is provided separately on request or can be found on SDC website.

To be discussed and view agreed at the meeting:

SDC Ref.	Address	Summary of application
23/02379/LBCALT & 23/02378/HOUSE	Elylands Stick Hill Edenbridge Kent TN8 5NL	Alterations to fenestration, extension and internal works.
HPC Comment:		
23/02494/LDCEX	Land West Of High Stables Roodlands Lane Four Elms Kent	Field management and manure disposal
HPC Comment:		

Views submitted to SDC since last meeting:

SDC Ref.	Address	Summary of application
SE/23/01608/FUL	Fields Land North Of Lydens Lane Hever Edenbridge Kent TN8 7EP	Proposal Change of use of land for equestrian purposes, the erection of a stable block with tack room/store and formation of a sandschool
HPC Comment: Concerns regarding over densified development in the area with specific regard to the proliferation of equine and automotive retail businesses. The proposal can be seen from the footpath & road, in an area of Green Belt		
SE/23/01605/HOUSE	The Bower Pond Cottage, Hever Road, TN8 7LE	Erection of single storey side extension to detached dwelling. Relocation of patio. Alterations to fenestration
HPC Comment: Objected		
23/02068/HOUSE	Hazeldene Uckfield Lane Hever Edenbridge Kent TN8 7LJ	Proposed front and rear dormers. Removal of existing chimney to rear. Alterations to fenestration
HPC Comment: No objection		

Decisions received from SDC since last meeting:

Ref/Address	Details of application	Decision by SDC
23/01641/HOUSE Warren Cottage Hever Lane Hever Edenbridge Kent TN8 7ET	Alterations to roof, replacement open porch with alterations to fenestration	Granted
23/01643/HOUSE Lower Buckhurst Buckhurst Mark Beech Edenbridge Kent TN8 5NS	Demolition of existing garage. Demolition of existing chimney. Paving. Canopy. New dormer. New chimney. Landscaping. Reconfiguration of solar panels. Alterations to roof. Alterations to fenestration. Rooflights	Refused