

Hever Parish Council January 2024 Meeting	
Finance Update	
Witnessed and signed by member of Finance and Employment committee	
MAIN BANK ACCOUNT RECONCILIATION	
For the period	14th October 2030 to 15th December 2023
Opening balance	£ 62,564.79
Payments in period	7,871.38
Receipts	
Receipts - Precept	£ -
Receipts - CIL & VAT	£ -
Receipts - Other	£ -
Total Receipts in period	£ -
Balance (opening balance - payments + receipts) =	£ 54,693.41
Balance 15th December 2023 as per bank statement	£ 54,693.41
Variance between balance and bank statement	£0.00

Main Hever Parish Council Bank Account Payments and Receipts (548)						
from 14th October 2023 to 15th December 2023						
Payment Date	To whom paid/received from	Particulars of payment	Amount paid (gross)	VAT Paid	Amount paid (net of VAT)	Total expenditure (reconciles with statement)
16/10/2023	R Turner	Expenses, office costs and travel	£ 408.10		£ 408.10	
19/10/2023	SLCC	CILCA Qualification for Clerk RT	£ 450.00		£ 450.00	
27/10/2023	R Turner	Clerk pay Oct 23	£ 1,217.35		£ 1,217.35	
27/10/2023	HMRC Cumbernauld	Tax and NI Oct 23	£ 179.79		£ 179.79	
27/10/2023	KCC	Pension Oct 23 - R Turner LGPS	£ 458.99		£ 458.99	
15/11/2023	Sue Hobbs	CILCA TRAINING Clerk	£ 330.00		£ 330.00	
15/11/2023	Richard Bennett	Mow and strim Oct 23 around parish	£ 50.00		£ 50.00	
15/11/2023	John Pearce	FOUR ELMS FIELD WORKS in Aug/Sept 23	£ 460.00		£ 460.00	
15/11/2023	John Pearce	FOUR ELMS FIELD WORKS - cutting back trees and clearing ditches with digger	£ 370.00		£ 370.00	
15/11/2023	Markbeech Village Hall	MBVH rental HPC Meeting 9/11/23	£ 32.00		£ 32.00	
15/11/2023	Markbeech Village Hall	MBVH rental HPC FEC Meeting 31/10/23	£ 28.00		£ 28.00	£ 3,984.23
29/11/2023	Hever Residents Association	HRA LIGHTS - donation towards Hever Christmas lights agreed 9 Nov 23 meeting point 15	£ 190.00		£ 190.00	
29/11/2023	Hever Primary School	Hever School Grant as approved at 9 Nov 23 meeting point item 8b, S.137 spend	£ 500.00		£ 500.00	
29/11/2023	Hever Countryside Services	Grass cutting Hever Field up to 15 Oct 23	£ 174.00	£ 29.00	£ 145.00	
29/11/2023	R Turner	Clerk pay Nov 23	£ 1,217.21		£ 1,217.21	
29/11/2023	HMRC Cumbernauld	Tax and NI Nov 23	£ 195.19		£ 195.19	
29/11/2023	KCC	Pension Nov 23 - R Turner LGPS	£ 443.73		£ 443.73	
01/12/2023	Playsafety Ltd	Routine safety inspection checklists	£ 72.00	£ 12.00	£ 60.00	
01/12/2023	Dropbox Ltd (reimburse RT)	Dropbox Plus annual subscription Oct 23- Oct 24	£ 95.88	£ 15.98	£ 79.90	
01/12/2023	Amazon (reimburse RT)	Batteries for xmas lights	£ 24.67		£ 24.67	
01/12/2023	Amazon (reimburse RT)	Safety gloves for litter pick/ pond tidy - 15 pairs	£ 22.98		£ 22.98	
01/12/2023	Amazon (reimburse RT)	Christmas lights for Markbeech	£ 28.87		£ 28.87	
01/12/2023	KALC Kent Assoc of Local Cou	Training - Chairing Meetings - Cllr Roberts	£ 44.40	£ 7.40	£ 37.00	
06/12/2023	R Turner	Expenses Oct-Nov 23	£ 128.22		£ 128.22	
11/12/2023	London Hearts	Defib for Hever and locked heated cabinet - Henry Pub, 50% funded by DHSC Match Grant	£ 750.00		£ 750.00	£ 3,887.15
		Total payments in period	£ 7,871.38	£ 64.38	£ 7,807.00	

POND BANK ACCOUNT RECONCILIATION -	
Opening balance on 2nd November 2023 as per bank statement	£ 12,516.80
Payments in Period	£ 110.40
Receipts in period	£ -
Balance (opening balance - payments + receipts) =	£ 12,406.40
Balance on 1st December 2023 as per bank statement	£ 12,406.40
Variance between balance and bank statement	£ -

Hever Parish Council Pond Account Payments and Receipts (412)			
From 2nd November 2023 - 1st December 2023			
Payment Date	To whom paid/received from	Particulars of payment	Amount paid
01/12/2023	Sevenoaks District Council	Pest Control - Sept-Nov 23	£ 110.40
		Total payments in period	£ 110.40