

Agenda

Members of Hever Parish Council are hereby summoned, and members of the Public are invited to attend, the Meeting of the Parish Council that will be held in **Hever Village Hall on Tuesday 5th March 2024** commencing at **7.30 pm** for the transaction of business as set out below. The **Planning Meeting will commence at 7.00 pm.**

Signed: Rachael, Clerk & RFO Date: 27th February 2024 *are attachments

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

There will be up to 15 minutes at point 2 of the Agenda to hear questions or comments of the public present to draw the attention of the Parish Council to any matter. Thereafter comments may be made, or questions raised, at the discretion of the Chair.

Please contact the Clerk in advance of the meeting if further factual information is required on an item on the Agenda.

- 1) To receive apologies for absence and resolve to approve reasons given.
- 2) Public Forum.
- 3) To receive declarations of interests - Members are reminded to declare any interest on any item on this agenda at this point, or at any point during the meeting, in accordance with Hever Parish Council's Code of Conduct.
- 4) To approve and sign minutes of the meeting held on the 11th January 2024.
- 5) *Planning: Please see Planning Meeting Agenda.
- 6) Finance
 - a) *Bank reconciliation prepared by the RFO, for approval by all and signed by member of FEC (SL).
 - b) *To resolve to approve for payment items of expenditure to include ratification of items made between meetings. (ALL)
 - c) To note Precept from SDC
 - d) To note Internal Audit – Mulberry & Co fixed hourly rate until 25/26 audit approved by FEC.

- 7) To receive update reports on:
 - a) Pond
 - i. Pest Control Service (SDC)
 - ii. Tree maintenance works
 - b) Gatwick – Northern Runway Consultation (SL).
 - c) Footpaths - Issues reported
 - i. New report of issues on footpath from station and request for support
- 8) To consider Grant Applications received from:
 - a) Hever Bellringers
 - b) Four Elms Cricket Club
 - c) Samaritans
 - d) Four Elms School
- 9) War Memorials – to approve expenditure to clean the Four Elms and Hever War Memorials.
- 10) Roads
- 11) Councillor Vacancy - To consider whether to Co-opt for the Councillor vacancy, Four Elms Ward.
- 12) Community Resilience Plan – to consider if HPC wishes to have a plan together with the local cluster.
- 13) Caretaker works
 - a) Markbeech – works required on the oak triangle
 - b) Caretaker Contractor resource
- 14) D-Day 80 Anniversary on 6th June 2024 – Update on potential event.
- 15) Environment – Litter Pick arranged 23rd March and to consider cost of infrared camera.
- 16) To receive report from Clerk outlining any actions taken since the previous meeting and any other updates.
 - a) Affordable Housing Needs Survey
 - b) Defibrillator update
 - c) Website information on Councillors and contact details
- 17) Items for information only and correspondence
 - a) Local Government Boundary Commission for England (LGBCE) are to undertake a review of the electoral arrangements for Sevenoaks District Council.
- 18) Items for noting or inclusion on future agenda at the discretion of the Chairman.

Date of next meeting – Full Council – Annual Meeting Wednesday 1st May 2024 in Hever Village Hall – 7.00 pm. Planning Meeting at 8.15 pm.

Meeting dates/times can be subject to change, please always check Hever.org website for next meeting date/Agenda.

HEVER PARISH COUNCIL PLANNING COMMITTEE – AGENDA

5th March 2024, Hever Village Hall, 7pm

Please note: Sevenoaks District Council (www.sevenoaks.gov.uk) is the planning authority. HPC is a consultee on some applications. Any member of the public can comment directly to SDC on a planning application.

See: <http://hever.org/what-powers-does-hever-parish-council-have-in-planning-applications>

HPC Councillors have the responsibility as individual committee members to have studied application documents prior to the meeting to enable input and worthwhile discussion to form a consensus.

Minutes will be recorded as decisions / comments submitted to SDC.

If a Councillor has declared an interest in an item on the agenda, they will be asked to leave the room for the duration of the agenda item and then invited back in again.

Hever Parish Council choose to have a public forum (at the beginning of every Agenda) as the parish council hugely value residents' views and opinions.

CURRENT PLANNING – To consider the applications and to resolve to agree recommendations.

A list of recent applications (received since the previous meeting) is provided separately. Any planning notifications received between Agenda issue and meeting day may be considered.

PLANNING NOTIFICATIONS To note the decisions from SDC or the Planning Inspectorate. A list of notifications (received since the previous meeting) is provided separately on request or can be found on SDC website.

To be discussed and view agreed at the meeting:

SDC Ref.	Address	Summary of application
24/00016/FUL	Open View How Green Lane Hever Kent TN8 7PS	Demolition of two storage buildings with sub-division of land with conversion of garage into a 2 Bedroom Dwelling
23/03709/HOUSE	Warren Cottage Hever Lane Hever Kent TN8 7ET	Erection of carport with plant room and parking alteration. Proposed swimming pool. Proposed Ground Source Heat Pump and Air Source Heat Pump installations. Replacement driveway gates. Demolition of stable outbuilding and associated landscaping.

23/03317/HOUSE - Amendment	Willow Cottage How Green Lane Hever Edenbridge Kent TN8 7NN	Development: New roller shutter door for existing open forestry store. Amendment: Changes have been made to the application including the inclusion of a Design and Access Statement and a change of description for clarity.

Views Submitted since last meeting:

SDC Ref.	Address	Summary of application
23/03241/OUT	Hever Stud Farm Hever Road Hever Kent TN8 7NP	Outline application for provision of two new equine isolation units with all matters reserved.
HPC view submitted: Object		
23/03317/HOUSE	Willow Cottage How Green Lane Hever Edenbridge Kent TN8 7NN	Development: New roller shutter door for existing open forestry store.
HPC view submitted: No objection		
23/03495/HOUSE)	The Hollies How Green Lane Hever Kent TN8 7NN	PROPOSED OAK FRAMED CAR PORT FOR 3 CARS
HPC view submitted: No objection		
23/03678/CONVAR	Harewood Uckfield Lane Hever Kent TN8 7LR	Development: Variation of condition 18 (materials) of 22/00043/RFPLN related to 21/04263/HOUSE to amend materials specified on the application form.
HPC view submitted: No objection		
24/00070/FUL	Roughitts Uckfield Lane Hever Kent TN8 7LR	Demolition of existing dwelling and outbuildings and erection of replacement dwelling, therapy pool and landscaping. Amendment: The applicant has submitted a Preliminary Ecological Appraisal, a site plan and a planting plan. Design and Access Statement added
HPC view submitted: No objection		

Decisions received from SDC since last meeting:

Ref	Address	Details of application
23/03557/HOUSE	Boleyn Barn Hever Road Hever Kent TN8 7LE	Erection of single storey side extension
Decision by SDC: Granted		
23/02842/FUL	Roughitts Uckfield Lane Hever Edenbridge Kent TN8 7LR	Demolition of existing dwelling and outbuildings and erection of replacement dwelling, therapy pool and landscaping
Decision by SDC: Refused		

Other: Planning Enforcement:

None to report at present