

Hever Parish Council	
Year End Finance Update - 31.3.24	
Witnessed and signed by member of Finance and Employment committee	
MAIN BANK ACCOUNT RECONCILIATION	
For the period	15th February 2024 to 31st March 2024
Opening balance	£ 49,149.29
Payments in period	£ 8,293.32
Receipts	
Receipts - Precept	£ -
Receipts - CIL & VAT	£ -
Receipts - Other	£ -
Total Receipts in period	£ -
Balance (opening balance - payments + receipts) =	£ 40,855.97
Balance 31st March 2024 as per bank statement	£ 40,855.97
Variance between balance and bank statement	£0.00

Payment Date	To whom paid/received from	Particulars of payment	Amount paid (gross)	VAT Paid	Amount paid (net of VAT)	Total expenditure (reconciles with statement)
20/02/2024	Adobe Systems Software - R Turner reimburse	Acrobat Pro 12 month subscription	£ 238.75	£ 39.79	£ 198.96	
26/02/2024	MKT Consulting	Caretaker works - Hever station notice board and materials	£ 242.19	£ -	£ 242.19	
23/02/2024	The Countryside Charity	CPRE Annual Membership	£ 60.00	£ -	£ 60.00	
28/02/2024	Bobby Groves Inside Out	Caretaker works around parish - Mar - Dec 23	£ 325.00	£ -	£ 325.00	
28/02/2024	R Turner	Clerk pay Feb 24	£ 1,300.52	£ -	£ 1,300.52	
28/02/2024	KCC	Pension Feb 24 R Turner LGPS	£ 503.90	£ -	£ 503.90	
28/02/2024	Markbeech Village Hall	Hall hire 11/1/24 HPC Meeting	£ 24.00	£ -	£ 24.00	
28/02/2024	HMRC Cumbernauld	Tax and NI Feb 24	£ 224.26	£ -	£ 224.26	£ 2,918.62
18/03/2024	Sevenoaks District Council	Bulk refuse freighter 10th Feb 24	£ 345.63	£ 57.61	£ 288.03	
18/03/2024	Sevenoaks District Council	Elections expenses May 2023	£ 164.47	£ -	£ 164.47	
18/03/2024	R Turner	Expenses & office costs Jan - Mar 24	£ 324.28	£ -	£ 324.28	
18/03/2024	KALC Kent Assoc of Local Councils	CLr Bitesize training for CLr Hilary Jones	£ 19.20	£ 3.20	£ 16.00	
18/03/2024	KALC Kent Assoc of Local Councils	Dynamic CLr Training for CLr Hilary Jones Apr 24	£ 60.00	£ 10.00	£ 50.00	
18/03/2024	Jane Rosam - Hever Bellringers	Hever Bellringers Grant for 2 new bellropes S137 spend, approved at meeting 5.3.24, minute point 8a	£ 428.40	£ -	£ 428.40	
19/03/2024	Four Elms Cricket Club	Four Elms Cricket Club Grant towards equipment and nets S137 spend, approved at meeting 5.3.24, minute point 8b	£ 200.00	£ -	£ 200.00	
19/03/2024	Four Elms School - Inspire Academy Movement	Four Elms School for playtime equipment S137 spend, approved at meeting 5.3.24, minute point 8d	£ 750.00	£ -	£ 750.00	
19/03/2024	Samaritans - Tunbridge Wells and District	Samaritans Grant towards running costs S137 spend, approved at meeting 5.3.24, minute point 8c	£ 500.00	£ -	£ 500.00	
19/03/2024	Hever Village Hall	Hall hire for HPC meeting	£ 35.00	£ -	£ 35.00	
28/03/2024	R Turner	Clerk pay Mar 24	£ 1,256.88	£ -	£ 1,256.88	
25/03/2024	Information Commissioner (ICO)	Annual renewal	£ 35.00	£ -	£ 35.00	
28/03/2024	HMRC Cumbernauld	Tax and NI Mar 24	£ 224.26	£ -	£ 224.26	
28/03/2024	KCC	Pension Mar 24 R Turner LGPS	£ 481.67	£ -	£ 481.67	
28/03/2024	Viking	Paper, printer ink, litter pick bags, stamps	£ 152.42	£ 24.37	£ 146.22	
28/03/2024	Hever Countryside Services	Hedge cut on Hever Field	£ 336.00	£ 56.00	£ 280.00	
28/03/2024	Amazon (reimburse RT)	Safety gloves for litter pick 30 pairs	£ 30.00		£ 30.00	
28/03/2024	Amazon (reimburse RT)	Plastic storage boxes	£ 31.49		£ 31.49	£ 5,374.70
		TOTAL FOR PERIOD	£ 8,293.32	£ 190.97	£ 8,120.53	£ 8,293.32

POND BANK ACCOUNT RECONCILIATION -	
For the period	2nd February 2024 to 31st March 2024
Opening Balance	£ 12,406.40
Payments in Period	£ 167.20
Receipts in period	£ -
Balance (opening balance - payments + receipts) =	£ 12,239.20
Current balance as of 31/3/24 as per bank account download	£ 12,239.20
Variance between balance and bank statement	£ -

Hever Parish Council Pond Account Payments and Receipts (412)			
From 2nd February 2024 - 31st March 2024			
Payment Date	To whom paid/received from	Particulars of payment	Amount paid
26/02/2024	Sevenoaks District Council	Pest Control - Dec- Feb 24	£ 110.40
26/03/2024	Sevenoaks District Council	Pest Control - Mar 24	£ 36.80
01/03/2024	John Pearce	Contribution towards petrol for mowing around pond as approved at July 23 Meeting	£ 20.00
		TOTAL FOR PERIOD	£ 167.20