

Hever Parish Council	
Finance Update - June 2024	
Witnessed and signed by member of Finance and Employment committee	
MAIN BANK ACCOUNT RECONCILIATION (548)	
For the period	1st April 2024 to 14th June 2024
Opening balance	£ 40,855.97
Payments in period	£ 9,397.10
Receipts	
Receipts - Precept	£ 26,000.00
Receipts - CIL & VAT	£ 3,902.32
Receipts - Other	£ 4,250.00
Total Receipts in period	£ 34,152.32
Balance (opening balance - payments + receipts) =	£ 65,611.19
Balance 14th June 2024 as per bank statement	£ 65,611.19
Variance between balance and bank statement	£0.00

Payment Date	To whom paid/received from	Particulars of payment	Amount paid (gross)	VAT Paid	Amount paid (net of VAT)	Total expenditure (reconciles with statement)
23/04/2024	Four Elms Village Hall	Hall hire for litter pick 23/3/24 2 hours	£ 22.00		£ 22.00	
24/04/2024	Npower	Electric for streetlights 1/4/23 - 31/3/24	£ 261.60	£ 12.46	£ 249.14	
25/04/2024	Streetlights	Streetlighting maintenance contract 1 of 2	£ 62.39	£ 10.40	£ 51.99	
29/04/2024	Rachael Turner	Clerk April pay	£ 1,264.96	£ -	£ 1,264.96	
01/05/2024	HMRC Cumbernauld	Tax and NI April 24	£ 187.94	£ -	£ 187.94	
29/04/2024	KCC Pension	Pension Apr 24 R Turner LGPS	£ 481.67	£ -	£ 481.67	
03/05/2024	Sloan Electrical Services	Installation of Defib at Henry Pub	£ 300.00	£ 50.00	£ 250.00	
03/05/2024	Hever Village Hall	Hall hire for litter pick 23/3/24 £35 and HPC Meeting 5/3/24 £35	£ 70.00	£ -	£ 70.00	
03/05/2024	Richard Bennett	mowing and strimming at Hever Church 11/4/24	£ 50.00	£ -	£ 50.00	
13/05/2024	Mulberry	Internal Audit fee 23-24	£ 282.66	£ 47.11	£ 235.55	£ 2,983.22
22/05/2024	KALC	KALC Membership 24-25	£ 656.41	£ 109.40	£ 547.01	
22/05/2024	Hever Countryside Services	Mow Hever Field and weed kill around trim trail equipment	£ 246.00	£ 41.00	£ 205.00	
31/05/2024	Rachael Turner	Clerk May pay	£ 1,264.96	£ -	£ 1,264.96	
31/05/2024	HMRC Cumbernauld	Tax and NI May 24	£ 187.94	£ -	£ 187.94	
31/05/2024	KCC Pension	Pension May 24 R Turner LGPS	£ 481.67	£ -	£ 481.67	
04/06/2024	Zurich Municipal	Insurance 24-25	£ 997.15	£ 106.84	£ 890.31	
04/06/2024	Danewood Press	Parish Assembly leaflets A5 x 600	£ 60.00	£ -	£ 60.00	
04/06/2024	Danewood Press	Parish Assembly Signs	£ 86.40	£ 14.40	£ 72.00	
06/06/2024	Royal Mail	PO Box annual fee 5/24 -5/25	£ 424.40	£ 70.70	£ 353.70	
13/06/2024	Rachael Turner	Clerk expenses April/May 24 - office costs, mileage, Parish Assembly refreshments	£ 253.15	£ -	£ 253.15	
13/06/2024	Hever Village Hall	Hall hire 1/5/24 HPC Annual Meeting	£ 35.00	£ -	£ 35.00	
13/06/2024	Burslem	War memorial cleaning (Four Elms and Hever)	£ 1,720.80	£ 286.80	£ 1,434.00	£ 6,413.88
		TOTAL FOR PERIOD	£ 9,397.10	£ 749.10	£ 8,647.99	£ 9,397.10

Main Account (548) Receipts in Period			
Date	From	Details	Payments in (receipts)
19/04/2024	Sevenoaks District Council	CIL Payment	£ 2,678.16
22/04/2024	HMRC	VAT Reclaim for 23-24	£ 1,224.16
30/04/2024	Sevenoaks District Council	Precept 24/25 part 1	£ 26,000.00
26/04/2024	Sevenoaks District Council	Grant for fencing and gates - Four Elms Field	£ 4,000.00
07/05/2024	Edenbridge CFR	Contribution towards installation of defib at Henry Pub	£ 250.00
		Total Receipts in period 1st April 2024 to 14th June 2024	£ 34,152.32

POND BANK ACCOUNT RECONCILIATION -		
For the period	31st March 2024 to 1st May 2024	
Opening Balance	£	12,239.20
Payments in Period	£	1,440.00
Receipts in period	£	-
Balance (opening balance - payments + receipts) =	£	10,799.20
Current balance as of 01/5/24 as per bank statement	£	10,799.20
Variance between balance and bank statement	£	-

Hever Parish Council Pond Account Payments and Receipts (412)			
From 29th March 2024 to 1st May 2024			
24/04/2024	APF Trees and Gardens	Tree work carried out around the Four Elms Pond as quoted.	£ 1,440.00