

Agenda

Members of Hever Parish Council are hereby summoned, and members of the Public are invited to attend, the Meeting of the Parish Council that will be held in **Markbeeche Village Hall on Thursday 11th September 2025** commencing at **7.30 pm** for the transaction of business as set out below. The **Planning Meeting will commence at 7.00 pm.**

Signed: Rachael, Clerk & RFO Dated 5th September 2025 *are attachments

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

There will be up to 15 minutes at point 2 of the Agenda to hear questions or comments of the public present to draw the attention of the Parish Council to any matter. Thereafter comments may be made, or questions raised, at the discretion of the Chair.

Please contact the Clerk in advance of the meeting if further factual information is required on an item on the Agenda.

- 1) To receive apologies for absence and resolve to approve reasons given.
- 2) Public Forum.
- 3) To receive declarations of interests - Members are reminded to declare any interest on any item on this agenda at this point, or at any point during the meeting, in accordance with Hever Parish Council's Code of Conduct.
- 4) To hear report from County Councillor Mayall
- 5) To hear report from District Councillor Barnett
- 6) To approve and sign minutes of the Hever Parish Council Meeting held on the 1st July 2025.
- 7) *Planning: Please see Planning Meeting Agenda
- 8) Finance
 - a) *Bank reconciliation prepared by the RFO, for approval by all and signed by member of FEC (SL).

- b) *To resolve to approve for payment items of expenditure to include ratification of items made between meetings. (ALL)
- c) * To note completion of the Annual Audit and receipt of the External Auditor's Certificate and Report
- d) 26-27 Budget planning – FEC Meeting
- 9) Four Elms Pond – to receive an update and to consider options for ongoing management.
- 10) Gatwick - to receive an update from Cllr Lark
- 11) Grant Applications:
 - a) * To consider Grant Application from Stones.
- 12) Highways Update
- 13) To discuss potential exposure of parts of parish not within the National Landscape Area
- 14) Caretaker works – to receive an update from the Clerk
- 15) Environment –
 - a) Litter Pick dates
 - b) Bulk refuse update – service ceasing
 - c) Tree works
 - i. Four Elms Field and Hever Field – to approve selected quote for works
 - ii. Hever Churchyard – Trees requiring attention in closed section. To consider and approve quote for works
- 16) Public Footpaths update
- 17) Community Engagement – WhatsApp
- 18) Technology – to consider new email and website provider
- 19) To receive report from Clerk outlining any actions taken since the previous meeting and any other updates.
 - a) Four Elms Playground
 - b) Four Elms Field Charity
 - c) Change of HPC bank accounts from Nat West to Unity Trust update
 - d) Family Fun Day
- 20) Proposed dates for 2026 HPC Meetings
- 21) Items for information only and correspondence
- 22) Items for noting or inclusion on future agenda at the discretion of the Chairman.

Date of next meeting Monday 3rd November –7.30 pm Full Council, Planning 7.00 pm in Hever Village Hall.

Meeting dates/times can be subject to change, please always check Hever.org website for next meeting date/Agenda.

HEVER PARISH COUNCIL PLANNING COMMITTEE – AGENDA

Thursday 11th September, Markbeech Village Hall, 7pm

Please note: Sevenoaks District Council (www.sevenoaks.gov.uk) is the planning authority. HPC is a consultee on some applications. Any member of the public can comment directly to SDC on a planning application.

See: <http://hever.org/what-powers-does-hever-parish-council-have-in-planning-applications>

HPC Councillors have the responsibility as individual committee members to have studied application documents prior to the meeting to enable input and worthwhile discussion to form a consensus. Minutes will be recorded as decisions / comments submitted to SDC. If a Councillor has declared an interest in an item on the agenda, they will be asked to leave the room for the duration of the agenda item and then invited back in again.

Hever Parish Council choose to have a public forum (at the beginning of every Agenda) as the parish council hugely value residents' views and opinions.

CURRENT PLANNING – To consider the applications and to resolve to agree recommendations.

A list of recent applications (received since the previous meeting) is provided separately. Any planning notifications received between Agenda issue and meeting day may be considered.

PLANNING NOTIFICATIONS To note the decisions from SDC or the Planning Inspectorate. A list of notifications (received since the previous meeting) is provided separately on request or can be found on SDC website.

To be discussed and view agreed at the meeting:

SDC Ref.	Address	Summary of application
25/02218/FUL	Land West Of Hever Road Hever Kent	Demolition of existing stables and building for residential use and construction of a new American Barn style stable block within the footprint of the demolished existing stables and residential building.

Other: Planning Enforcement:

Appeals:

Views Submitted since last meeting:

SDC Ref.	Address	Summary of application	HPC view submitted

Decisions received from SDC since last meeting:

Ref	Address	Details of application	SDC Decision